



Research Principles, Guidelines, and Policies

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Scientific Integrity

- American Dairy Products Institute (ADPI) expects researchers to adhere rigorously to accepted scientific principles, methods and conduct to guide study design, execution, data analysis, interpretation and presentation of results.
- Research will be conducted in accordance with applicable laws and regulations for proper treatment of research subjects, animals, and materials, including review and approval of human and animal study protocols by accredited and appropriate institutional review boards.

Transparency

- Disclose freely ADPI as a funding source or sponsor of research in all types of publications.
- Results from ADPI partially or fully funded research conducted at public institutions will be made publicly available through publication in reputable peer-reviewed scientific journals, abstracts at scientific meetings, and presentations to professionals. Once the research is published, results will also be communicated in ways that are truthful and not misleading to non-scientist audiences. Communication in these ways is encouraged for all research findings. ADPI expects authors to provide a copy of any publication or presentation which is based upon any research funded by ADPI

Intellectual Property – For fixed price contracts, ADPI will seek to negotiate its fair share of rights, title to and interests in any and all research results that are created, conceived of, reduced to practice as a result of ADPI research projects. For cost-reimbursable projects, ADPI will seek its fair share of intellectual property created, conceived of, or reduced to practice as a result of research projects.

Confidentiality Of Research Proposals – ADPI will receive research proposals in confidence and is responsible for protecting the confidentiality of their contents. Use the information in the research proposal for review purposes only, and treat the information in confidence except to the extent that some portions of it may already be available to the general public without restriction. To that end, ADPI expects all proposal reviewers to execute a non-disclosure agreement. ADPI may send verbatim excerpts or abstracts of the reviews without the names and affiliations of the reviewers to the principal investigator.

Use of Dairy Ingredients – Investigators will use domestic U.S. sources of dairy ingredients unless the project design necessarily requires international ingredient sourcing.

Indirect Costs – For cost-reimbursable projects ADPI will allow a 10% indirect cost rate (of total modified direct costs – excludes equipment, capital expenditure, rental costs, tuition reimbursements, scholarship and fellowships, and portion of each sub-award in excess of \$25,000).

Funding: ADPI seeks to establish fixed price agreements whenever possible for its funded research. Under the fixed price agreement, ADPI expects research providers to complete all aspects of the approved project within original budget approved.

Payments: For projects of ≤ 12 months in duration, ADPI will pay 50% of total project costs at time of contract execution, 35% of total project costs at completion of proposed experimental work, and 15% of total project costs when final report has been provided. For short term (fast track projects) ADPI will pay 50% of total project costs at time of contract execution, and 50% when final report has been provided.

Project Extensions – ADPI will consider project extensions on a case by case basis.